

WICKHAM MARKET PARISH COUNCIL

BYOD Agreement



Bring Your Own Device (BYOD) Agreement Form

Name: _____

Role: Councillor / Clerk / Staff / Contractor (circle one)

Email Address (Council-Issued): _____

Agreement

By signing this form, I agree that when using my personal device for council business:

1. I will use only my council-issued email address for all council communications.
2. My device will have up-to-date security patches and operating system updates.
3. I will maintain a secure unlock method (password, PIN or biometrics).
4. I will ensure council data is not stored in personal cloud storage unless permitted.
5. I will immediately report any loss, theft or suspected security breach.
6. I understand that failure to comply may result in removal of access to council systems.
7. I will delete all council information if I leave the council or no longer require access.
8. I understand that this is required as part of the council's compliance with Assertion 10.

[\[Document | Word\]](#)

Signature: _____

Date: _____